

RFAB Meeting Minutes – April 7, 2021
Zoom Conference

In Attendance:

Tazio Capozzola – Chair, Member-At-Large	Omar Ceron-Santiago – Rec Leadership Council
Gabe Avillion – Co-Chair, Athletes Council (TAC)	Ben Du – UCSD G&PSA
Nikko Saito – Warren College	Ashlyn Mahoney – Office of Spirit and Athletics Outreach
An Vu – Muir College	Lourdes Dawson – Business Manager, Recreation
Shresht Venkatraman – Eleanor Roosevelt College	Roger Castillo – Financial Serv. Analyst, Recreation
Solyana Chan – Thurgood Marshall College	Jessica Roswell – Asst. AD, Marketing, Athletics
Gregory Thein – Member At Large	Julie Sullivan – Executive Secretary, Recreation
Macey Rafter – Alumni Representative	
Tasnia Sharia – Revelle College	

1) Meeting called to order at 12:03PM

2) Recreation Area Updates: Omar Ceron-Santiago

Rich could not attend today's meeting so Tazio shared the results of the reservations for Winter Quarter. Reservations were up; total reservations: 51226; total unique users: 2887. Tennis: 3760 total users / 937 unique users; Outdoor Fitness Parks: 12377 total users / 1701 unique users; Masters Swim: 4500 total users / 1701 unique users; Lap Swim: 7470 total users / 949 unique users; Basketball (Muir): 2522 total users / 462 unique users. A link to the entire document was shared in the chat.

Omar is the new Vice Chair of RLC and the RLC Rep for RFAB. Omar also works for Recreation and will be sharing Recreation updates with us. The hot tub is now open at Aquatics and the Master's Swim program will start again soon. Closer to summer the locker rooms will reopen. Fac Sups are going being trained and completing hiring paperwork.

3) Intercollegiate Athletics: Jessica Roswell

Multiple sports are currently competing. Men's Volleyball had a painful 4th set on Saturday. Baseball won over Cal Poly. Softball had a good start over UCSB. We are making waves in the Big West! Women's Water Polo and Softball have games this weekend. Currently no update on bringing "fans" (student/parents) in to watch in-person.

See the Triton Tide website for game day menu and Spirit Pop-ups. We will be driving a golfcart around and throwing out promotional items. Triton Tide Leadership Council have been open for TWOW and planning for next Fall. We will be sending out a survey to find out what activities you want to have in Fall and other more traditional marketing outreach.

4) Open Group Forum: Reports from Colleges/Organization

N/A

5) Approval of Minutes: March 9, 2021

Gregory motioned to approve. Gabe seconded the motion. Minutes approved.

6) Budget Overview & Discussion: Lourdes Dawson & Roger Castillo

Tazio, addressing the newer members of RFAB, said that a big portion of Spring Quarter is discussion and going over the budget, and then ultimately we will vote on it Week 4 or 6. Lourdes prepared a high-level overview for us of the budget. One thing that is different this year is that our financial system completely changed from the way we used to plan our budgets. Lourdes shared a summary of last fiscal year's budget to show you the budget categories, then next week we will share with you the proposed budget for fiscal year (FY) 2021-22. The labels will be different, so we will need to relabel the line items in the details, so it makes sense on which items should be compared to each other. If you have any questions, please reach out to Tazio, Rich, Julie, Lourdes, or Roger. Lourdes and Roger will come back Week 4 to answer any questions you have. Today we are covering fund sources and allocations (not so much on how the money moves).

Lourdes shared the FY21-22 budget on her screen. This budget covers all program areas, and funding coming from 6 areas, the largest funding areas are campus based, such as the RIMAC Fee: \$95 per quarter per student, and the Canyonview Fee: \$22 per quarter per student. Other funding is our Core Revenue (which pays for admin staff salaries), funds from the Athletic Student Activity Fee, and earned income from Rec Classes, Outback and FitLife. Earned income usually comes to 3-4 million per year which is used for Department improvements. Although we didn't make that much last year due to covid. Normally income earned one year supports activities for the next year. You will get every program budget and the capital item list. The cap items are usually renovations and repairs to facilities and equipment purchases (over \$5000).

Tazio encouraged the new people to speak up and ask questions so that we can all be on the same page if they need clarification. Next week when we send out the budgets, if you need an ad hoc meeting to get further explanation, let Lourdes know.

Each program area does a review and draft of what is to be allocated. Lourdes went through the top sections of the budget. The allocations are where we get our money from, like the Student Services Fee (this is an old P.E. fund) : \$1.5 – 1.6 million/year; a portion of the Athletic Student Activity Fee: \$300 per student per year goes to Sports Club; the RIMAC Fee: \$95 per student per quarter (1/2 for summer); the CV Fee: \$22 per student per quarter (1/2 for summer) – the RIMAC and CV Fees are based on enrollment, so the amount fluctuates. Also, the RIMAC Fee was established before Return to Aid was instated, so we get the entire

\$95, but for the CV Fee, we pay Return to Aid, so the portion of funds we receive is reduced by that amount (~\$6/.22). Since enrollment is usually up in the Fall we get more fund then (~\$40K for Fall Quarter) than we get in Spring Quarter (\$38K) due to attrition. Other income is earned, such as FitLife: personal training, massage, classes to prevent work related injuries and the WorkStrong program. Retail: What used to be Peet's Café is now the TEC Café (we no longer have to pay the royalty fee to Peets, so we hope to see an increase there), we have the vaccination site happening at RIMAC, and we have an internal cost sharing agreement with ICA. Our budget is about \$20 million per year. The bottom portion of the budget is our expenses. Below is a legend that helps explain the categories of budget items. The subs are broken out into program areas. There is a debt service, which is the mortgage for RIMAC, \$1.8 million per year, it will sunset in 2025. We used to put 5% in reserves, but this year we didn't because we are using those funds for renovations. The tax associated with the budget is ~ 4%. Last of the line items show the total at ~ \$20 million. The FY21-22 will look different because of the new financial system and chart of accounts. Lourdes will give us a legend so we can compare the proposed budget against last year's budget. Below is a key to the budget document for FY 20-21.

Types of Expenses:

Sub1: Full time staff salaries

Sub2: Student, part time & instructors

Sub3: Supplies and Expenses (services and stuff)

Sub4: CAP list (One-time projects/improvements/equipment purchases)

Sub5: travel, professional development, vehicle maintenance /fuel, entertainment

Sub6: Benefits

Funds:

14500: Students Svcs fee (state funding)

13991: General Fund (state funding)

14602: shared ICA referendum dollars, partially dedicated to Sports Clubs program

14605: RIMAC facility fee

14604: Canyonview facility fee

62510A/62518A/73240A-12307: Self-supporting/revenue generation

Tazio asks that everyone come back to our next meeting with budget related questions. Keep in mind we will be comparing the budgets against each other. Look out for what has changed between the two years and what has stayed the same; or why we spend so much on a certain item. If possible, you can email your questions Lourdes or Roger before the meeting so they can be prepared with an answer.

7) RFAB Elections: Tazio Capozzola

Week 6 we will be having RFAB Elections for Chair and Vice Chair to start Fall Quarter. Also, there will be 2 open Member At Large positions if you can get out of your College Council position. Think about it if you plan on being here next year. It is a great opportunity. The

leadership isn't that difficult, and the time commitment isn't that much. Gabe may stick around if he gets in to the graduate program. Gabe said if you are unsure, don't doubt yourself; you will learn so much working in collaboration engaging and improving the Rec experience for future students. He highly recommends it. If you want to serve, reach out to Tazio and he will put a short list together. You will have a chance to speak briefly to tell about yourself and why you would be a good choice for the position you are interested in before the vote.

8) RFAB Schedule Discussion: All Board Members

Tazio shared his updated presentation in the chat. It shows the breakdown of every quarter to give a well-rounded education of what RFAB does. Sustainability and Health Reps focus on organizing at least one event per quarter. We might need to edit the Charter. If there is no push back, we can use this schedule as is. There was no push back., so we will use the schedule as is.

Tazio reminds everyone to bring budget questions next meeting for Lourdes and Roger.

9) Meeting adjourned at 12:52PM